


**- MEMORANDUM -**

DATE: December 18, 2020

TO: All ACBH Specialty Mental Health Services (SMHS) Providers (County and Contract)

FROM: ACBH Quality Assurance Office  
Karen Capece, ACBH Quality Management Program Director 

SUBJECT: PROVIDER APPLICATION AND VALIDATION FOR ENROLLMENT (PAVE) PORTAL & MEDI-CAL RX PROVIDER WEB PORTAL ENROLLMENT

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This memo announces two new enrollment requirements from the Department of Health Care Services (DHCS) that must be met by all prescribers and most licensed providers within the Alameda County Mental Health Plan (MHP). All Specialty Mental Health Services (SMHS) providers within specific licensed disciplines must enroll in the DHCS Provider Application and Validation for Enrollment (PAVE) portal. In addition, once enrolled in PAVE, prescribers must register in the Medi-Cal Rx Provider Web Portal.

**Provider Application and Validation for Enrollment (PAVE)**

The Federal Cures Act (42 CFR 438.602(b)) requires states to screen, enroll and periodically revalidate all network providers of managed care organizations, including County Mental Health Plans. The intent is to reduce the incidence of fraud and abuse by ensuring that network providers are individually identified and screened for licensure and certification. To meet this requirement, DHCS is requiring all County Mental Health Plans to utilize PAVE, a web-based application designed to simplify and accelerate enrollment processes to enroll providers. Providers should utilize the portal to complete and submit applications, report changes to existing enrollments, and respond to DHCS initiated requests for continued enrollment or revalidation.

The following provider types must enroll into the PAVE Portal **prior to April 1, 2021:**

- Certified Nurse Practitioner
- Licensed Clinical Social Worker
- Licensed Educational Psychologist



Alameda County Behavioral Health Care Services

A Department of Alameda County  
Health Care Service Agency



- Licensed Marriage and Family Therapist
  - Licensed Professional Clinical Counselor
  - Physician (MD and DO)
  - Physician Assistant
  - Psychologist
  - Registered Pharmacist
- **Note: Listed provider types who have administrative and/or management roles DO NOT need to enroll in PAVE.**

### **PAVE Enrollment Process**

Eligible providers must enroll themselves through the DHCS PAVE Portal (<https://pave.dhcs.ca.gov/sso/login.do>). Providers should have available a copy of their current driver's license or state-issued identification card and a copy of their current professional license, as both documents must be uploaded and attached to the application.

Please note the requirement to enroll in PAVE is separate and distinct from the Alameda County provider enrollment and credentialing requirements and does not change the requirements related to those processes.

### **Medi-Cal Rx Provider Web Portal**

On a separate but related requirement, Governor Newsom issued Executive Order N-01-2019, which states the Medi-Cal pharmacy benefits will now be administered through the fee-for-service delivery system for all Medi-Cal beneficiaries (generally referred to as "Medi-Cal Rx"). DHCS has collaborated with Magellan Medicaid Administration, Inc. (Magellan) to provide a wide-variety of administrative services and supports for Medi-Cal Rx. and will utilize the Medi-Cal Rx Provider Web Portal. All prescribers must be enrolled in the Medi-Cal Rx Provider Web Portal to submit prior authorization treatment requests and view prescription history.

The secure Medi-Cal Rx Provider Web Portal includes key functions for providers and prescribers such as:

- Prior Authorization Information and Submittal Instructions
- Beneficiary Eligibility Look Up
- Prescription History
- Web Claims Submission, Activities, and Inquiries





All prescribers must register in the Portal **prior to April 1, 2021.**

### **Medi-Cal Rx Provider Web Portal Registration Process**

In order to obtain access to the portal, prescribers must first enroll in PAVE. Please note that it will take some time for PAVE to process and approve enrollment so enrollment should be completed as soon as possible. Once a prescriber is enrolled in PAVE, they may proceed with registering for the Medi-Cal Rx Provider Web Portal.

It is important that registration be completed early to ensure prescriber training and set-up is active for use on April 1, 2021. DHCS is still in development of an Information Notice regarding these requirements.

If county or county-contract providers have any questions related to this memo, please contact the ACBH QA Unit at [QATA@acgov.org](mailto:QATA@acgov.org)

### **DHCS Reference Documents:**

- **DHCS Behavioral health Information Notice (BHIN) No: 20-071 Specialty Mental Health Provider Screening and Enrollment Requirements in Medi-Cal (21<sup>st</sup> Century Cures Act and the CMS-Medicaid and CHIP Managed Care Final Rule requirements) (Issue Date: December 15, 2020)**
- **DHCS Behavioral Health Provider Enrollment Webinar slides (December 9, 2020)**

